



Ending homelessness  
Rebuilding lives

## FY 21 THE BROOKS LOGIC MODEL

### Agency Strategic Goal(s):

1. Goal 1: Strengthen and expand our services and housing programs to help end homelessness in the D.C. metro region.
2. Goal 3: Steward and strengthen our relationships with our government partners to ensure effective service delivery, improve the services experience, and support our system’s collective efforts to end homelessness.

### The Brooks Goals

- Goal 1: To exit families experiencing homelessness to stable housing within 90 days
- Goal 2: To maintain a hygienic and safe environment at the Brooks
- Goal 3: To maintain our compliance with DHS requirements

INPUTS OR RESOURCES	ACTIVITIES	OUTPUTS	SHORT-TERM OUTCOMES	INTERMEDIATE OUTCOMES	LONG-TERM OUTCOMES
Government Funding Private Funding Staff (FTEs and PTEs, Contractors) Volunteers Participants Funding for Application Fees Transportation Assistance: Uber and Lyft Gift Cards/ Smartrip Cards/ Company Vehicle Building Cleaning Supplies Food PPE	Intakes Needs Assessment Conduct F-SPDAT Referrals & collaboration with community resources/ partner agencies Subsidy applications Establish HSEP Applications for IDs, Birth Certificates, SS Cards, TANF, WIC, EBT Providing housing leads for unit viewings	2 case management meetings per week to work on housing goals and wrap around services  10 families with higher barriers engage with Housing Navigator 2x per week for additional housing support  Families with youth with higher vulnerabilities engage with Youth Specialist 2x per week for additional support	80% of families are educated about rental subsidy (FRSP) and complete & submit application within 7 days  75% of families are document ready within 30 days.	80% of families that identify a satisfactory unit by 60 days	75% of families experiencing homelessness will exit The Brooks to housing within 90 days.  95% of families that stay housed 60 days after program exit.

<p>Technology (cell phones, laptop)</p> <p>Points of Contact at Community Partners/ Government Agencies</p> <p>Move In Assistance (household items, etc.)</p>	<p>Financial assistance with applying to units</p> <p>Collaborating with landlords &amp; TCP to ensure timely inspection and lease up</p> <p>Contact with schools to confirm enrollment/ attendance</p> <p>Post-exit follow ups with families at 30 and 60 days</p>				
<p>Government Funding</p> <p>Private Funding</p> <p>Staff (FTEs and PTEs, Contractors)</p> <p>Participants</p> <p>Building</p> <p>Cleaning Supplies</p> <p>Food</p> <p>PPE</p> <p>Technology (cell phones, computers, radios, security cameras)</p> <p>Points of Contact at Community</p>	<p>Residential staff are trained Food Handlers and adhere to food safety practices in serving meals</p> <p>All staff wear appropriate PPE</p> <hr/> <p>Security conducts security wandering checks, COVID-19 screening, &amp; bag checks as individuals enter the building</p> <p>Residential staff and security immediately respond to safety concerns</p>	<p>Bathrooms are cleaned at least 2x per day</p> <p>Janitorial services are available between 7 am – 9:30 pm daily</p> <hr/> <p>Security officers rove at least once every hour and monitor video cameras constantly</p> <p>Residential staff are positioned on all 5 floors and/or are roving between all 5 floors consistently</p>	<p>At 30 days: Ongoing satisfaction surveys will indicate that 95% of residents of The Brooks will be satisfied with the cleanliness of The Brooks.</p> <hr/> <p>Ongoing satisfaction surveys will indicate that 95% of residents of The Brooks will feel safe at The Brooks.</p>	<p>At 60 days: Ongoing satisfaction surveys will indicate that 95% of residents of The Brooks will be satisfied with the cleanliness of The Brooks.</p> <hr/> <p>Ongoing satisfaction surveys will indicate that 95% of residents of The Brooks will feel safe at The Brooks.</p>	<p>Upon exit, 95% of residents of The Brooks will have been satisfied with the cleanliness of The Brooks.</p> <hr/> <p>Upon exit, 95% of residents of The Brooks will have felt safe at The Brooks.</p>

Partners/ Government Agencies	<p>or crises in the building</p> <p>All staff are CPR &amp; First Aid certified and are Mandated Reporters</p> <p>Janitorial staff tidy, clean, and disinfect all surfaces and spaces in the building</p>				
<p>HCA Contract</p> <p>DHS Funding</p> <p>HR support</p> <p>Staff/ contractors</p> <p>Building</p> <p>Training resources (ie TCP)</p> <p>Technical Assistance from DHS</p> <p>HMIS System</p> <p>Technology</p> <p>Office Supplies</p> <p>Participant resources</p>	<p>Recruitment and onboarding</p> <p>Training</p> <p>Housing case management: housing navigation, wrap around services</p> <p>Security Services</p> <p>Janitorial Services</p> <p>Food Services</p> <p>24/7 residential staffing</p> <p>Building maintenance on site</p> <p>Quality assurance</p> <p>Program monitoring Weekly/ monthly/ quarterly/ as needed DHS meetings</p>	<p>Contract requirements pertaining to personnel will be met: staffing ratios, background screenings, annual trainings, etc</p> <p>Case management services will be provided in accordance with contract guidelines</p> <p>Operations/ facilities services will be maintained as outlined in the contract</p>	<p>Maintain satisfactory performance on periodic audits.</p>		<p>Continue to maintain STFH HCA contract.</p>