# FY 21 THE BROOKS LOGIC MODEL

## Agency Strategic Goal(s):  
1. Goal 1: Strengthen and expand our services and housing programs to help end homelessness in the D.C. metro region.  
2. Goal 3: Steward and strengthen our relationships with our government partners to ensure effective service delivery, improve the services experience, and support our system’s collective efforts to end homelessness.

## The Brooks Goals
- **Goal 1**: To exit families experiencing homelessness to stable housing within 90 days  
- **Goal 2**: To maintain a hygienic and safe environment at the Brooks  
- **Goal 3**: To maintain our compliance with DHS requirements

## Inputs or Resources
- Government Funding  
- Private Funding  
- Staff (FTEs and PTEs, Contractors)  
- Volunteers  
- Participants  
- Funding for Application Fees  
- Transportation Assistance: Uber and Lyft  
- Gift Cards/Smartrip Cards/Company Vehicle  
- Building  
- Cleaning Supplies  
- Food  
- PPE

## Activities
- Intakes  
- Needs Assessment  
- Conduct F-SPDAT  
- Referrals & collaboration with community resources/partner agencies  
- Subsidy applications  
- Establish HSEP  
- Applications for IDs, Birth Certificates, SS Cards, TANF, WIC, EBT  
- Providing housing leads for unit viewings

## Outputs
- 2 case management meetings per week to work on housing goals and wrap around services  
- 10 families with higher barriers engage with Housing Navigator 2x per week for additional housing support  
- Families with youth with higher vulnerabilities engage with Youth Specialist 2x per week for additional support  
- Providing housing leads for unit viewings

## Short-Term Outcomes
- 80% of families are educated about rental subsidy (FRSP) and complete & submit application within 7 days  
- 75% of families are document ready within 30 days.

## Intermediate Outcomes
- 80% of families that identify a satisfactory unit by 60 days  
- 75% of families are document ready within 30 days.

## Long-Term Outcomes
- 75% of families experiencing homelessness will exit The Brooks to housing within 90 days.  
- 95% of families that stay housed 60 days after program exit.
<table>
<thead>
<tr>
<th>Technology (cell phones, laptop)</th>
<th>Financial assistance with applying to units</th>
<th>Collaborating with landlords &amp; TCP to ensure timely inspection and lease up</th>
<th>Contact with schools to confirm enrollment/attendance</th>
<th>Post-exit follow ups with families at 30 and 60 days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Points of Contact at Community Partners/ Government Agencies</td>
<td>Residential staff are trained Food Handlers and adhere to food safety practices in serving meals</td>
<td>Bathrooms are cleaned at least 2x per day</td>
<td>Janitorial services are available between 7 am – 9:30 pm daily</td>
<td>At 30 days: Ongoing satisfaction surveys will indicate that 95% of residents of The Brooks will be satisfied with the cleanliness of The Brooks.</td>
</tr>
<tr>
<td>Move In Assistance (household items, etc.)</td>
<td>All staff wear appropriate PPE</td>
<td>Security conducts security wanding checks, COVID-19 screening, &amp; bag checks as individuals enter the building</td>
<td>Security officers rove at least once every hour and monitor video cameras constantly</td>
<td>At 60 days: Ongoing satisfaction surveys will indicate that 95% of residents of The Brooks will feel safe at The Brooks.</td>
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<td><strong>Private Funding</strong></td>
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<td><strong>Participants</strong></td>
<td><strong>Building</strong></td>
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<td><strong>Cleaning Supplies</strong></td>
<td><strong>Food</strong></td>
<td><strong>PPE</strong></td>
<td><strong>Technology (cell phones, computers, radios, security cameras)</strong></td>
<td><strong>Points of Contact at Community</strong></td>
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<td>Residential staff are positioned on all 5 floors and/or are roving between all 5 floors consistently</td>
<td>Ongoing satisfaction surveys will indicate that 95% of residents of The Brooks will feel safe at The Brooks.</td>
<td>Security officers rove at least once every hour and monitor video cameras constantly</td>
<td>Residential staff and security immediately respond to safety concerns</td>
<td><strong>Upon exit, 95% of residents of The Brooks will have been satisfied with the cleanliness of The Brooks.</strong></td>
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Partners/ Government Agencies

or crises in the building
All staff are CPR & First Aid certified and are Mandated Reporters
Janitorial staff tidy, clean, and disinfect all surfaces and spaces in the building

HCA Contract

DHS Funding

HR support

Staff/ contractors

Building

Training resources (ie TCP)

Technical Assistance from DHS

HMIS System Technology

Office Supplies

Participant resources

Recruitment and onboarding
Training
Housing case management: housing navigation, wrap around services
Security Services
Janitorial Services
Food Services
24/7 residential staffing
Building maintenance on site
Quality assurance
Program monitoring
Weekly/ monthly/ quarterly/ as needed

Maintain satisfactory performance on periodic audits.
Continue to maintain STFH HCA contract.